

MODEL (SAMPLE) LOCAL COURT RULE
(permits documents which require filing fee; requires additional fee)

118th Judicial (Circuit, District, Probate)

Local Court Rule 2.402: Use of Facsimile and Communication Equipment for the Filing and Transmission of Court Documents.

Pursuant to Michigan Supreme Court Administrative Order 1994-2, the 118th Judicial (Circuit, District, Probate) will permit the use of facsimile equipment for the filing of court documents. The following regulations have been established to govern the use of facsimile equipment for the filing of documents with the 118th Judicial (Circuit, District, Probate):

1. This Court will permit the filing of pleadings and court documents by the use of facsimile (FAX) communications equipment. All filings shall be on 8 ½" x 11" standard paper.
2. Documents which require a filing fee will not be accepted unless the filing fee is paid in full. Payments may be made to the Court through use of a (credit card, escrow account).
3. In addition to the statutory filing fee, a fax service fee of \$__ per page will be charged by the Court for receiving a facsimile transmission.
4. Documents will be received by the Court between the Hours of 8:00 a.m. and 4:45 p.m. Documents received after 4:45 p.m. will be considered filed on the next following business day.
5. The maximum number of pages which may be sent to the Court at one time is limited to twenty.
6. A cover sheet must accompany every transmission which includes the following information: case name, case number, document title, name and telephone number of sender.
7. Appropriate notice of this rule will be provided by the Court through posting in court facilities and publication in local bar association newspaper.
8. Signature. For purposes of 2.114, a signature includes a signature transmitted by facsimile communication equipment.

MODEL (SAMPLE) LOCAL COURT RULE

(Does not permit documents which require filing fee; does not charge additional filing fee)

108th Judicial (Circuit, District, Probate)

Local Court Rule 2.402: Use of Facsimile and Communication Equipment for the Filing and Transmission of Court Documents.

Pursuant to Michigan Supreme Court Administrative Order 1994-2, the 108th Judicial (Circuit, District, Probate) will permit the use of facsimile equipment for the filing of court documents. The following regulations have been established to govern the use of facsimile equipment for the filing of documents with the 108th Judicial (Circuit, District, Probate):

1. This Court will permit the filing of pleadings and court documents by the use of facsimile (FAX) communications equipment. All filings shall be on 8 ½" x 11" standard paper.
2. Any document for which a filing fee is required will not be accepted through the use of facsimile equipment.
3. No fee will be charged by the Court for receiving a facsimile transmission.
4. Documents will be received by the Court between the Hours of 8:00 a.m. and 4:45 p.m. Documents received after 4:45 p.m. will be considered filed on the next following business day.
5. The maximum number of pages which may be sent to the Court at one time is limited to twenty.
6. A cover sheet must accompany every transmission which includes the following information: case name, case number, document title, name and telephone number of sender.
7. Appropriate notice of this rule will be provided by the Court through posting in court facilities and publication in local bar association newspaper.
8. Signature. For purposes of 2.114, a signature includes a signature transmitted by facsimile communication equipment.